

## EPA Official Record

**Mail ID:** bc3e900e1c2f428986babfbc5a44b690

**From:** Aoyama, Joyce

**To:** Prezyna, Ann

**Delivered Date:** 01/24/2014 08:07 PM EST

**Subject:** RE: Destruction forms

**Attachments:** In-House Records Destruction Form ORC AEP 0030a3a, Elias 1-24-14.docx [31 KB]; In-House Records Destruction Form ORC AEP 205c, Redoubt Shoal 1-24-14.docx [31 KB]; In-House Records Destruction Form ORC AEP 0030a1a, Penny 1-24-14.docx [31 KB]; In-House Records Destruction Form ORC AEP 0030a3a, Boomsnub 1-24-14.docx [30 KB]; In-House Records Destruction Form ORC AEP 0030a3a, Doherty 1-24-14.docx [31 KB]; In-House Records Destruction Form ORC AEP 0030a3a, Oeser,Ag 1-24-14.docx [31 KB]; In-House Records Destruction Form ORC AEP 0032a 1-24-14.docx [30 KB]

Hi Ann,

Here are your revised Destruction Forms. Please print them out and sign. Thanks! The next shred day should be Feb 4 (I'll collect originals on 2/3)

Thank you,

Joyce Aoyama  
Regional Records Manager  
ASRC Primus Solutions  
U.S. EPA-Region 10, CON-078  
(206) 553-2595 voice; (206) 553-0714 fax

**From:** Prezyna, Ann

**Sent:** Friday, January 24, 2014 4:48 PM

**To:** Aoyama, Joyce

**Subject:** RE: Destruction forms

Yes. Here is the revised form. Good catch!

Ann

3-1023

**From:** Aoyama, Joyce

**Sent:** Friday, January 24, 2014 4:41 PM

**To:** Prezyna, Ann

**Subject:** RE: Destruction forms

Ann,

Are you removing the following FOIA file? It's not on the revised form from the next email you sent me.

FOIA HQ-RIN-018334-98 from Ropes & Gray requesting all docs re agency decisions to make/issue class/specific determinations

Paper	1 folder	ORC	3/5/98	3/27/98	3/98	4/04	recycle
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Thank you,

Joyce Aoyama  
Regional Records Manager  
ASRC Primus Solutions  
U.S. EPA-Region 10, CON-078  
(206) 553-2595 voice; (206) 553-0714 fax

**From:** Prezyna, Ann  
**Sent:** Thursday, January 23, 2014 2:30 PM  
**To:** Aoyama, Joyce  
**Subject:** Destruction forms

Hi Joyce,

We are having lots of fun identifying more files to destroy. Here are some proposed forms for your review. Thank you.

Ann P  
3-1023